

Skill Name: Trust/Integrity/Ethics

Skill Description: Adheres to appropriate core values; steady; honest; dependable; reliable.

Skill Notes: Ability to maintain consistent and predictable behavior; extent to which moral and ethical behavior is demanded and/or displayed; maintain an even keel.

1. Describe a time when you witnessed an unethical activity at work? What happened? What did you do?
2. If we asked one of your friends if you were trustworthy what would they say? Give me an example of something you have done that will support your answer.
3. Describe a time when you had access to confidential information that an unauthorized manager/company official requested. What happened? What did you do?
4. Describe an unexpected crises/problem/emergency at work/school that you were exposed to or involved in. What happened? How did you handle it?
5. Keeping information confidential is very important. Describe the last time someone requested information from you that they should not have. Explain what you did.
6. Discuss how you have upheld and demonstrated your organization's core values during a good/bad time.
7. Tell me about a time when you questioned a directive from management on ethical grounds.
8. Tell me about the toughest ethical decision you've had to make at work. What made it so difficult? What did you do?
9. In order for a project or task to be successful, sometimes people have to bend a little bit. What is the furthest you have had to bend in order to accomplish a task?
10. Have you ever discovered an error that you thought no one would notice? What did you do?
11. Please describe a situation where you needed to gain some ethical guidance from management and/or a professor/counselor.
12. Tell me about the most difficult ethical decision you have had to make in the last six months. What made the decision so difficult?
13. In order to be successful, people have to bend a little bit. What is the farthest you have had to bend your standards in order to succeed?
14. How does a person go about gaining your trust?
15. Do you consider yourself to be more pessimistic and skeptical or optimistic and trusting?