

**Skill Name: Teamwork**

**Skill Description: Gains cooperation from others; is an effective team member; works cooperatively with others.**

**Skill Notes: Has team experience, works cooperatively with others; assess teamwork examples.**

1. Tell me about a successful team you were on. What did you do to contribute to the success of the team?
2. Describe a recent time when you helped a fellow team member solve a problem without being asked.
3. Describe a situation where you helped a team member learn a new skill.
4. Tell me about your most recent experience as part of a team. What did you do to make that team more effective?
5. Describe a recent situation in which you were right and your fellow team members were wrong. What did you do?
6. Describe a recent time when you were in a position to 'pull up the team' when others were being negative.
7. Describe a time when you were in a position to facilitate cooperation or teamwork in your unit. What happened? What was causing the problem? What was the outcome?
8. Tell me about a conflict you had to resolve with a co-worker or customer/client? How did you resolve it?
9. Tell me about an occasion when you worked with a strong team. Also, tell me when you worked with a difficult team.
10. If I asked your co-workers to tell me about yourself what would they say about you. Give examples to support what they would say.
11. What recent problems have you had in which you included your subordinates in arriving at solutions or approaches? What approach did you take to get them to accomplish the task?